

**TIDEWATER APPALACHIAN TRAIL CLUB
BOARD OF DIRECTORS**

Monthly Meeting

April 7, 2021

(via Zoom due to Covid-19)

Members Present:

Dave Altman, Steve Clayton, Brittany Collins, Bruce Davidson, Ned Kuhns, Lee Lohman, Ellis Malabad, Kama Mitchell, Gene Monroe, Dave Plum, Nalin Ratnayake, Cecil Salyer, Sharon Salyer, Jim Sexton, John Sima

Members Absent:

Bob Adkisson, Rosanne Cary, Greg Hodges, Bill Lynn, Gene Monroe, Tony Phelps, Kari Pincus

1. **Welcome and Call to Order:** The President determined the presence of a quorum and called the meeting to order at 7:00 p.m.
2. **Proceedings of Previous Meeting:** The minutes of the March Board meeting were approved.
3. **Finance Report:** Cecil Salyer presented the Treasurer's report.
4. **Proposals:**
 - That Jim Newman be appointed to be TATC's Konnarock Steering Committee representative. Proposal approved.
 - That for the authorization of cash expenditures by the Treasurer, we accept the exchange of emails between authorized Board officers as constituting signatures of two members of the Board as described in Section 5 f of the Bylaws. Proposal approved.
 - That we authorize the Treasurer to spend \$159 for a one-year subscription to Money Minder, a financial software service to record, store, and report on the club's budget, income and expenses. Savings elsewhere will be sought to balance out this non-budgeted expense. Proposal approved.
 - That we authorize the restart of Club sponsored hikes, bicycle and kayak trips, and other club outings provided Commonwealth COVID precautions are observed. Proposal approved for hikes and kayak trips, with approval of bicycle trips deferred.
 - That we draft a standardized format for club policies and create an obvious location for them on the website. Redraft, if necessary, club policies and procedures and bring them to the Board for reconfirmation. The VP will be responsible for drafting the policy and procedures format. He will recruit members from the Board and the general membership to assist with the redrafting effort. Proposal accepted.
 - That we approve a list of individuals for crosscut and chainsaw training at ATC expense. The Trail Supervisor will finalize the list and forward it to ATC. Proposal approved.
 - That we replace TATC's existing Facebook account with a business Facebook account and recruit someone to replace the current Facebook manager. Proposal approved.

It was suggested we consider combining the Outreach function and a Social Media function into one effort. David Altman will develop a plan for the Board.

- That we adopt a procedure to authorize and record all club purchases. Approval is deferred until the Treasurer and the President draft this procedure for Board approval.
- That we create a committee for the 50th anniversary celebration. Proposal approved. The president will solicit members for a committee to develop a plan and budget for the Board's approval.
- That we develop an annual plan and budget for Outreach efforts and acquire the necessary equipment, supplies, and volunteers to support the effort. Proposal approved. A plan and budget will be developed and brought to the Board for approval.
- That we consider a proposal by ATC to advertise TATC volunteer opportunities on ATC's website. It was decided to defer any action until Covid restrictions are lifted and then to evaluate opportunities for advertisement on a case-by-case basis.

7. Board member reports:

- President: Mal Higgins is evaluating coverage levels and vendors for TATC's current insurance for the cabin and for Director and Officer's protection.
- Trail Supervisor: Anyone planning to participate in Spring Maintenance (May 14-16) should e-mail Britt Collins.
- Land Management: A boundary walk was completed April 4th. Work included re-blazing and GPS tagging of monuments and witnesses. A video record was created.

8. Adjournment - The President adjourned the meeting at 8:45 p.m.