

**TIDEWATER APPALACHIAN TRAIL CLUB  
BOARD OF DIRECTORS**

**Monthly Meeting**

**March 6, 2019**

**Members Present:** Bob Adkisson, Douglas Cary,  
Rosanne Cary, Mark Ferguson,  
Amanda Hartwig, Jim Newman,  
Patrick J. Hayes, Steve Rosenthal,  
Jim Sexton, Mark Van Zandt

**Members Absent:** Bob Giffin, Bruce Julian, Ned  
Kuhns, Ellis Malabad, Phyllis  
Neumann, Tony Phelps, J.P.  
Richard, Juliet Stephenson, Marty  
Vines, Mike Wilson

**1. Welcome and Call to Order**

President Rosanne Cary determined the presence of a quorum and called the meeting to order at 7:00 p.m. She presented a slate of recommendations for Committee Chair positions for 2019-2020. Upon motion by Douglas Cary and second by Jim Sexton the board voted to accept the slate of chairs included herein as Appendix A. It was also noted that Jim Moir will be joining the Land Management committee.

**2. Proceedings of Previous Meeting**

Minutes of the February, 2019 Board meeting were presented by Secretary Steve Rosenthal. Rosanne Cary noted one correction, to read that a small display board was presented to Marty Vines. Upon motion made by Mark Ferguson and seconded by Bob Adkisson, the board approved the minutes as presented with correction.

**3. Finance Report**

Treasurer Douglas Cary distributed copies of the treasurer's report. He noted the current balances in the Checking and Life Membership accounts. He noted that the budget was balanced. He presented the findings of the annual audit conducted by Ned Kuhns and Mark Ferguson which found everything to be in order, attached herein as Appendix B. Mark Ferguson suggested that, at a future meeting, the Board considering putting some funds from the Life Membership account into an interest-bearing account.

#### 4. Trails Report

Jim Newman reported that there will be no crosscut saw recertification at Sherando this spring. Jim plans to go to the Mt. Rogers recertification in April and would like to take another person with him. Meanwhile, he explained that we will be able to get by during our upcoming trail maintenance trips. Jim also shared a message from John Sima that noted only minimal damage to our section of the AT during the recent ice storm. He expressed the need for approximately one dozen people to take part in the walk-through the weekend of April 26-28.

#### 5. ATC Report

Jim Sexton reported developments at recent regional meetings. (1) Some reorganization has been carried out by ATC, but it will have little or no effect on TATC. VARO, the Virginia regional office, will have the same personnel. (2) There is no progress to report on improving the situation at the Reid's Gap parking area and trailhead. Jim is not optimistic about anything getting approved and done in the near future. (3) However, there is progress on getting some financial support for producing new TATC fliers and brochures. Jim is asking all members to submit photos or other material, so that he can organize material to send to the Regional Office, which will assist in the design and printing. (4) The Wild Apricot based TATC web site is working well. The "certificates" issue has been solved. Membership renewal payments have been coming in. Jim has arranged access to the website and Wild Apricot for Mark Van Zandt as ~~alternate personnel~~. Correct to read: co-administrator.

#### 6. President's Report

Rosanne Cary discussed the following items:

- (1) Bob Mooney resigned as Counselor and an alternate will be needed to fill his term.
- (2) The April general membership meeting will feature a "show-and-tell" by members and guests.
- (3) Rosanne and Douglas Cary will attend the Southern Region Partnership Meeting.
- (4) She conferenced in to the ATC spring update phone call.
- (5) The Voluntary Service agreement for the Blue Ridge Parkway has been signed and returned to Kurt Speers.
- (6) Maintenance Weekend needs a Saturday dinner coordinator. Jim Newman volunteered to make a request for help.
- (7) Follow up to request to post Board Meeting minutes on the TATC website: After discussion, it was agreed that moving forward, minutes would be posted to the website with access available to club members. Minutes will be available for a 90-day period.

#### 7. Chair's Reports

Cabin Committee. Bob Adkisson reported that the cabin is rented steadily during the month of April. There are two upcoming work trips. Bob has checked the cabin, made some new keys, and has made contact with Jim Foster, who lives near the cabin and may be able to help us check on it regularly. He also completed some work on the White Rock Falls Trail.

Historical. Rosanne reported that Juliet is traveling and needs assistance with the upcoming weekend event, in case she is not able to make it back in time to lead the group.

Membership. Amanda Hartwig reported that current membership is 312, and approximately one-third of them have renewed or joined in individual or family memberships during the past month.

Merchandise. Mark VanZandt will look into acquiring and activating a Square device for use with credit cards.

Newsletter/Notices/Webmaster. Jim Sexton reminded all of the deadline for submissions to the next issue of the TATC newsletter and put out a general call for photos.

**8. Adjournment.** There being no further business, the meeting was adjourned at 7:58 p.m.

Steve Rosenthal  
TATC Secretary

**President's Recommendations for Committee Chair  
Positions for 2019 - 2020  
March 6, 2019**

Cabin - Bob Adkisson  
Calendar - Tony Phelps  
Historical - Juliet Stephenson  
Land Management - Bob Giffin  
Local Trails - J.P. Richard  
Membership - Amanda Hartwig  
Merchandise - Mark VanZandt  
Newsletter/Webmaster - Jim Sexton  
Outreach - Marty Vines  
Timekeeper - Mike Wilson  
Tool Boss - Bruce Julian

The following positions are currently vacant:

Education  
Programs

27 February 2019

TATC's Board of Directors:

On Wednesday evening, 27 February 2019, counselor Mark Ferguson and I audited the TATC financial records and supporting documentation maintained by our treasurer Mark Wenger for the period 1 February 2018 - 31 January 2019 in preparation for a turnover of club treasurer responsibilities to Douglas Cary who also attended. Counselors Phyllis Neumann and Bob Mooney were unable to attend. We found the records to be accurate, justified and in balance with the beginning and ending bank statements and automated transaction register maintained by the treasurer.

Using the bank statements, as of 31 January 2019, TATC's net worth is \$24,555.94 comprised of the following accounts in the Wells Fargo Bank:

Wells Fargo checking account # 0621	\$12,864.12
Wells Fargo money market (Life Members) savings account # 5948	<u>\$11,691.82</u>
Total	\$24,555.94

This is a decrease of \$1,026.00 from the 2018 audit or a decrease of 4.0% in the net worth value, due to expenses exceeding revenues in the 2018 - 2019 fiscal year. It should be noted that projected financial transactions in February 2019 should increase our net worth to near the 2018 figure of \$25,581.94. The February 2019 bank statement was not yet available from Wells Fargo.

As an integral element of the audit, Mark reported that TATC has a balance of \$30.48 in the Pay-Pal account as of 31 January 2019. This amount is in addition to the above net worth.

There were no new Life memberships received in 2018. Interest in the amount of \$5.84 (0.05% return) was credited to the account in 2018. The auditors recommend that TATC investigate and consider putting some modest amount of the Life Members savings account # 5948 into Certificates of Deposit (CD's) which will generate a higher rate of return than the present money market savings account.

The auditors verified all amounts and balances in the transaction register since the last audit held on 7 February 2018. Using a sampling technique, they analyzed a number of income and expense transactions each month to verify that receipts supported the deposits and check payments made, particularly those of high value and to Club officers.

It was noted that the previous treasurer Ed Welp processed transactions for February 2018 so the Mark Wenger actually took over on 1 March 2018. We verified that all the February 2018 transactions were correct.

As directed in the TATC By-laws, it is recommended that the treasurer ensure that one of the club's officers co-signs any check that is written along with the signature of one of the three authorized Club signers by the Wells Fargo Bank.

TATC remains in an excellent financial position. Mark Wenger is to be commended for his dedicated efforts as the treasurer and his interest in maintaining outstanding financial records of Club accounts. His efforts contributed to an efficient financial audit. Mark and Douglas will get together in early March 2019 to transfer the financial records and execute new signature cards at the bank. Douglas Cary is now our new TATC treasurer.

If you have any questions concerning the audit, Mark Ferguson will be glad to address them in advance or at the 6 March 2019 Board meeting.

Submitted:  
Ned Kuhns